

# South Yorkshire Skills Bank - Application Form

"\*" indicates required fields

- 1 Standard Information
- 2 Company Background
- 3 Economic Outcomes
- 4 Training Outcomes
- 5 Inclusive Growth
- 6 Additional Information/Feedback

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[Before continuing your application, please click here to check the eligibility requirements.](#)

## STANDARD INFORMATION

### Q1 Company Trading Name \*

### Company Address \*

### Companies House Number \*

Please type 0 if you are not registered on Companies House

### Company Website

If you do not have a company website please leave blank. Please include: <https://> at the beginning of your web address.

### SYMCA Local Authority \*

### Q2 Applicant Contact Information \*

### Job Title \*

### Email Address \*

### Contact Number (Work) \*

### Contact Number (Mobile) \*

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## COMPANY BACKGROUND

**Please state your Business Sector \***

**Q4 Please select the appropriate Company Size \***

Note: A large company is one having a workforce above 250 employees and on annual turnover over £18m or a balance sheet of above £35m

**Q5 Please provide the actual number of staff (full time or full time equivalents) \***

**Q6 Please provide the actual number of staff (full time or full time equivalents) whose designated workplace is within South Yorkshire \***

**Q7 Please provide your actual turnover in the last financial year \***

**Q8 Please provide the amount of public funds received by the company over the last three fiscal years (State Aid)**

Note - You must enter a figure in every box, even if zero There is a ceiling of 325,000 SDR\_, (approx £350,000) of subsidies over the three fiscal year period. \_Special Drawing Rights are an International Monetary Fund (IMF) Unit. Public funds are any contribution made to an employer (financial or in kind) from a public authority, which confers an economic advantage that is not freely available to all. - Examples include grants (e.g. contribution to training costs, big lottery), loans / loan guarantee at below market rate and accessing publicly owned office space rent free.

2021 to 2022 *	2022 to 2023 *	2023 to 2024 *	Total
<input type="text"/>	<input type="text"/>	<input type="text"/>	£ 0.00

**Q9 Please select one option to reflect how you were made aware of Skills Bank \***

**Q10a Please provide a summary description of your company and the sector/sectors in which you operate so that we may understand your business. The description should include your main products and services. Alternatively, if covered adequately on your website then please include a link to your website \***










The response should provide an understanding of the current and anticipated challenges, threats and opportunities. Only a high level view of the opportunities is required here given that the plans and actions driving the companies growth will be explored in subsequent questions










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**Q10b Please outline the current and upcoming opportunities, threats and challenges to your business (not the specific business development in the pipeline which are required at subsequent questions) \***

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**Q11 Please tell us your projected turnover (or equivalent figures) for the next, the third and fifth years. \***

Next Year	Year 3	Year 5
<input type="text"/>	<input type="text"/>	<input type="text"/>

**If the figures are not turnover please tell us what they represent e.g. gross profit:**

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## ECONOMIC OUTCOMES

Applicants must explain the business developments (in progress or on the immediate horizon) which underpins the forecast provided at question 11 and outline the planned actions to achieve the developments.


**Q12 Please explain the developments in the business under the heading or headings that best reflect the developments which are ongoing or about to take place. Note that we have included subheadings in the response box as prompts to help you: \***

The response boxes attached to each heading contain subheadings to help you structure the response and support consistency in our appraisal process.

- a) Innovation - the company is introducing new/significantly improved products or services and/or radically new processing.
- b) Increased Productivity - the company is introducing changes to ways of working/revised processes to improve productivity.
- c) Increased Sales - the company has identified new markets or opportunities to increase sales to existing markets.
- d) Adopting New Technology - the company has recently or is acquiring new technology/digital solutions to drive growth.
- e) Access New International Markets - the company has or is moving into new or expanding sales within international markets.
- f) Collaborating for mutual benefit - the company is collaborating with partners to enable the take up of new opportunities and or to create efficiencies.
- g) Other - the growth is not covered in the above headings

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## TRAINING OUTCOMES

Please use this section to detail the specified training you are wanting Skills Bank to support with for your business.

### Q13 Training Plan \*

Please use the + button at the end of the row to add more training courses.

Course Title	Training Provider	Number of Delegates	Cost per Delegate	Expected Start Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### For each Training Course identified above please specify the Business Benefit \*

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What improvement is your company expecting from the training and how will that translate into business benefit e.g. 15% reduction in waste / down time, a 10% increase in sales/productivity / efficiencies

### Skills Provider Contact Details

Skills Provider Name	Contact Name	Contact Telephone Number	Contact Email Address
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### Q13a Have you already discussed this training with the Training Provider? \*

- Yes
- No

### If you have received a training proposal(s) from the provider(s) please attach here

Drop files here or

Max. file size: 50 MB.

### Q13b Are any employees undertaking more than one training programme? \*

- Yes
- No

### Q13c Have you received Skills Bank funding previously? \*

- Yes
- No

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## INCLUSIVE GROWTH

South Yorkshire is committed to creating a fairer, stronger and greener economy and seeks to maximise the impact on its people and places from all its investments. The intervention rate offered through Skills Bank is determined by a number of factors and potential uplifts. The uplifts reflect the added value which may be attached to businesses who themselves have a broader impact on South Yorkshire and the wellbeing of its citizens. To provide scope for companies to demonstrate their contribution to the broader South Yorkshire economy we have identified four broad headings : South Yorkshire Economic Benefit, Inclusive Employer Practice, Corporate Social Responsibility and Sustainability.

## South Yorkshire Economic Benefit

**Q14 Please outline the actions the company has recently taken, or is taking imminently, which will demonstrate its part in supporting the broader South Yorkshire economy highlighting the considered impact those actions are making. Please use one or more of the headings below to respond and clearly describe the actions taken and/or taking. The response to this question will inform the level of support offered through Skills Bank.**

Note: If your application is successful we will require the business to provide an update on the outcomes selected and your response to them in a review following the completion of the training. This potential uplift reflects the added value which may be derived from supporting businesses who have or will very shortly have a broader impact on South Yorkshire's economy.

- a) Apprenticeships - the company employs a material number of apprenticeships as part of a commitment to the inclusive agenda.
- b) Curriculum Support - the company supports local schools, colleges, universities, with the curriculum, with enterprise projects, internships and employability skills
- c) Local Supply Chains - the company has an interdependence with local suppliers such that growth of the company will have an equivalent benefit on their suppliers.
- d) Increased Staffing - the company has recently recruited or is recruiting staff who are based locally

## Inclusive Employer Practice

**Q15 Please outline the actions the company is taking, or about to take, which will indicate an active engagement on Inclusive Growth and demonstrates meaningful impact on this agenda. To provide scope for companies to demonstrate their role in Inclusion we have identified four headings, please use the headings below which are most relevant to your response. The response to this question will inform the level of support offered through Skills Bank**

Note: If your application is successful we will require the business to provide an update on the outcomes selected and your response to them in a review following the completion of the training. Inclusive Growth is a key commitment from the mayoral Combined Authority and reflects the drive to ensure that more people enjoy the benefits from society and economic growth. This potential uplift reflects the added value which may be anticipated when supporting businesses who take positive steps towards inclusivity in the workplace.

- a) Employing Disabilities - the company takes positive steps to employ people with disabilities and/or is registered with Disability Confident
- b) Equal Opportunities - the company takes positive steps to develop diverse, equal and truly inclusive working conditions with fair pay, opportunity and progression
- c) Providing Work Placements - the company offers placements for Traineeships, T Levels and Unemployed
- d) STEM Ambassador - a company employee is or will be undertaking the role of a STEM Ambassador

## Corporate Social Responsibility

**Q16 Please outline the actions the company is taking, or about to take, which will indicate an active engagement on the socially responsible agenda and can demonstrate that the company is making a meaningful impact on the wellbeing and communities in the region. To provide scope for companies to demonstrate a commitment to employee welfare and local communities we have provided three headings, please use the headings below which are most relevant to your response. The response to this question will inform the level of support offered through Skills Bank.**

Note: If your application is successful we will require the business to provide an update on the outcomes selected and your response to them in a review following the completion of the training. Corporate Social Responsibility is a broad heading and here we have included mental health, stress management, social and economic mobility. In addition supporting the local environment, local spaces and community projects contributes to the general wellbeing and creates better place to live and work. This potential uplift reflects the added value which may be anticipated when supporting business with a commitment to the welfare and wellbeing of the workforce and broader community.

- a) Workplace Health Initiatives - flexible working; healthy nutrition; physical/mental health programmes; health risk appraisal; sports events
- b) Volunteering for Cleaner Neighbourhoods and Improved Environments - staff within the company are volunteering on environmental conservation and sustainable projects.
- c) Volunteering/Sharing Expertise to Support Local Community Projects - staff within the company are volunteering on community projects.

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## Sustainability


**Q17 Please outline the actions the company is taking, or about to take, which will indicate an active engagement with the Net Zero agenda and can demonstrate that the company is making a meaningful impact on its carbon footprint. Please use the headings below which are most relevant to your response. The response to this question will inform the level of support offered through Skills Bank.**

The UK has committed to achieve Net Zero by 2050 and South Yorkshire has a target date of 2040. Decarbonising (all greenhouse gases), and companies taking ownership of their carbon footprint and green credentials is becoming increasingly significant to the sustainability of the business and the environment. This potential uplift reflects the added social value which may be anticipated when supporting businesses who take positive steps to reduce their carbon footprint.

- a) Reducing carbon emissions and /or introducing carbon capture technology - the company is reducing the carbon emissions it generates itself through deliberate actions .
- b) Reducing energy consumption - the company is reducing its energy consumption through deliberate actions.
- c) Sustainable travel policy and practice - the company is reducing emissions from transport through deliberate actions.
- d) Reduce waste, landfill, circular economy noise and air pollution. - the company is reducing waste and air pollution through deliberate actions.
- e) Use carbon offsetting- the company is adopting projects to offset significant amounts of carbon.

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## ADDITIONAL INFORMATION

**Q18 Does the company invest in research and development? \***

- Yes
- No

**Q18b Does the company have its own or a shared research and development facility? \***

- Yes
- No

**Q18c What amount/percentage of income is used on research and development? \***

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**Q19 Please provide any other information to support your application to Skills Bank**

This is entirely optional and may be helpful if you have information which was not covered by the previous headings

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## FEEDBACK (Optional)

The application is intended to be self-explanatory, easy to follow and complete, and covers topics that the majority of businesses will have explored already. Please provide any feedback about the application form and process

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